

TFC Contract No. 18-055-000  
Parkhill, Smith & Cooper, Inc.  
Assignment No. 4  
Project No. 19-009-6097

**INDEFINITE DELIVERY INDEFINITE QUANTITY  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
THE TEXAS FACILITIES COMMISSION  
AND  
PARKHILL, SMITH & COOPER, INC.**

**TFC CONTRACT NO. 18-055-000**

**ASSIGNMENT NO. 4**

**THIS INDEFINITE DELIVERY INDEFINITE QUANTITY ASSIGNMENT NO. 4** (hereinafter referred to as “Assignment No. 4” or “Assignment”) is entered into by and between the Texas Facilities Commission, located at 1711 San Jacinto Boulevard, Austin, Texas 78701 (hereinafter referred to as “TFC”) and Parkhill, Smith & Cooper, Inc., located at 12301-B Riata Trace Parkway, Suite 100, Austin, Texas 78727 (hereinafter referred to as “PSP”) (TFC and PSP are hereinafter referred to individually as a “Party” or collectively as “Parties”), to be subject to the terms and conditions that follow:

**DESCRIPTION OF PROJECT:** The project for which PSP agrees to provide Professional Services is generally described as providing a foundation investigation for the Criminal Investigations Divisions building located at the Department of Public Safety complex at 350 West Interstate 30, Garland, Texas. Services shall include but are not limited to : a site assessment to visually observe the existing condition of the facility; and (ii) investigate significant deformations including flood slab variations, door operation, and corridor orientation (hereinafter referred to as the “Project”), as further depicted in “Exhibit A-4,” PSP’s IDIQ Assignment No. 4 Proposal dated July 18, 2019 and the Hourly Rate Schedule, attached hereto and incorporated herein for all purposes and consisting of three (3) pages.

**DURATION OF ASSIGNMENT:** The scope of services of this Assignment No. 4 shall be completed no later than November 30, 2019, unless terminated earlier as provided in Section 3.2 of the Agreement. The schedule is subject to adjustments for possible time extension; however, any extension of time must be approved by the TFC and shall require an amendment to Assignment No. 4.

**SPECIAL TERMS AND CONDITIONS OF ASSIGNMENT:** Terms and conditions shall be in accordance with the Agreement, any Special Conditions, and with this Assignment No. 4.

**SUB-CONTRACTORS TO BE UTILIZED FOR PROJECT:** PSP shall perform the services under this Assignment No. 4 with its own forces unless otherwise specified. If the scope of services is less than \$100,000.00, a HUB Subcontracting Plan (HSP) is not required. If the scope of services will exceed \$100,000.00, PSP shall submit an HSP for approval pursuant to Section 11.2 of the Agreement.

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Assignment No. 4  
Project No. 19-009-6097

**FEE FOR BASIC SERVICES:** Fee for the services set forth in this Assignment No. 4 shall not exceed the sum of Twelve Thousand Five Hundred and No/100 Dollars (\$12,500.00). No more frequently than once per month, PSP shall submit a Pay Application to TFC for services performed and reasonable and necessary costs and expenses incurred through the last day of the previous month. Any reimbursable expenses, if allowed, shall be in accordance with Section 4.6 of the Agreement.

**IDENTIFICATION OF PSP PROJECT MANAGER AND ALL SUBCONTRACTOR:** For this Assignment No. 4, PSP shall identify the Project Manager, PSP's employees and all subcontractors assigned to this project on the List of Project Manager and Subcontractors (hereinafter referred to as the "List"), attached hereto and incorporated herein for all purposes as "Exhibit B-4."

TFC reserves the right to approve the appointment of the PSP Project Manager and to demand that the Project Manager, and any of PSP's employees or subcontractors, be removed and replaced if, in the sole opinion of TFC, their performance on this project or any other projects, is and/or was inadequate or their continued involvement with the Project is, will, or has become detrimental to the timely and successful completion of the project.

The Project Manager and Subcontractors identified in the List shall not be replaced by PSP, nor shall any other subcontractors be engaged by PSP, unless prior written consent is obtained from TFC, which consent shall not be unreasonably withheld, conditioned, or delayed.

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TFC Contract No. 18-055-000  
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 Assignment No. 4  
 Project No. 19-009-6097

**ENTIRE AGREEMENT AND MODIFICATION:** The Agreement and this Assignment and their integrated attachment(s) constitute the entire agreement of the Parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Assignment specifically displays a mutual intent to amend a particular part of this Assignment, general conflicts in language between any such attachment and this Assignment shall be construed consistently with the terms of this Assignment. Unless otherwise expressly authorized by the terms of this Assignment, no modification, renewal, extension, or amendment to this Assignment shall be binding upon the Parties unless the same is in writing and signed by the respective Parties hereto.

This Assignment shall be effective as of the date of the last Party to sign.

**TEXAS FACILITIES COMMISSION**

**PARKHILL, SMITH & COOPER, INC.**

DocuSigned by:  
 By: MIKE NOVAK, TFC EXECUTIVE DIRECTOR  
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DocuSigned by:  
 By: JARED HIGGINS, P.E.  
 A2E1492ED9E34B8...

Mike Novak

Jared Higgins, P.E.

Executive Director

Firm Principal

Date of execution: 09/17/2019 | 1:35 PM CDT

Date of execution: 09/17/2019 | 12:54 PM CDT

NK GC

MW Dir

PV DED

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Assignment No. 4  
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## **EXHIBIT A-4**

### **PSP'S IDIQ ASSIGNMENT NO. 4 PROPOSAL DATED JULY 18, 2019 AND HOURLY FEE SCHEDULE**



12301-B Riata Trace Parkway, Suite 100  
Austin, Texas 78727  
512.676.2100

July 18, 2019

Mr. Joshua Porosky  
Texas Facilities Commission  
Project Manager  
1711 San Jacinto Blvd  
Austin, Texas 78701

RE: Proposal for Professional Services for the Foundation Investigation at the Department of Public Safety Criminal Investigations Division Building in Garland, Texas

Dear Mr. Porosky:

Parkhill, Smith & Cooper, Inc. (A/E) is pleased to have the opportunity to provide Professional Engineering services to the Texas Facilities Commission (OWNER) for a foundation investigation for the Criminal Investigations Divisions (CID) building located at the Department of Public Safety (DPS) complex at 350 W. Interstate 30 in Garland, Texas. (Project). This proposal includes performing a site assessment to visually observe the existing condition of the facility and investigate significant deformations including floor slab variations, door operation, and corridor orientation. This scope of work is based on pictures provided by TFC and email conversations between PSC and TFC. PSC understands these services will be provided under our IDIQ Professional Services Agreement for Architectural Services: TFC Contract 18-055-000.

#### **A. Building/Foundation Assessment Report**

The project team will perform a site assessment to become familiar with the facility. Recommendations of the observations will be documented in a report as indicated below.

We understand the Scope of Services you require to be:

- 1.Perform visual observation of the existing conditions of the facility.
- 2.Field verify and document existing dimensions of facility for use in analysis.
- 3.Perform hydrostatic scan of the foundation to establish relative elevations of the slab.
- 4.Develop assessment report documenting existing conditions of the foundation, discussion of probable cause(s), and recommendations for repair.
- 5.Develop an Opinion of Probable Construction Costs based on the recommendations outlined in the report.
- 6.Present assessment report findings at location preferable for DPS

Services specifically excluded from our scope of services include, but are not limited to, the following:

- Surveys and Geotechnical Reports
- Asbestos and Hazardous Materials Studies
- Third-party Independent Construction Inspection Services
- Construction Material Testing
- Texas Department of Health Demolition Notification
- Developing Construction Documents
- Construction Observation Services

A tentative schedule for submitting our work for review is as follows:

Notice to Proceed provided to A/E (NTP)

On-site Assessments (NTP + 21 days)

Site Assessment Report and Recommendations (Assessment + 21 days)

Assessment Report Review Meeting (TBD)

Changes to the above schedule may become necessary due to changes in scope or other circumstances beyond the A/E's control.

Our fees for the services described above sum (including project travel expenses) will be based on a lump amount of \$12,500 and will be billed on a percentage complete method. Should the scope of services described above change during the Project, the lump sum amount will be adjusted either up or down by a mutually agreed upon amount or based on an hourly rate method using the A/E's standard hourly rate schedule.

We appreciate the opportunity to provide professional services to you and look forward to the successful completion of your project. If you have any questions, please do not hesitate to call us.

Sincerely,

PARKHILL, SMITH & COOPER, INC. (A/E)

By Jared A. Higgins  
Jared A. Higgins, PE, CEM, CPMP, GGP  
Principal

IN DUPLICATE

Enclosures

*"The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, (512) 305-9000, [www.tbae.state.tx.us](http://www.tbae.state.tx.us) has jurisdiction over complaints regarding the professional practices of persons registered as architects and interior designers in Texas."*

R:\PSC Standard Forms\Agreements-Contracts\Architectural Letter Agreement.DOC



**Parkhill, Smith & Cooper, Inc.**  
**Hourly Rate Schedule**  
 January 1, 2019 through December 31, 2019

Client: Texas Facilities Commission

Project: DPS Foundation Investigations

Agreement Date: August 2019

Location: Garland

CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE
<b>SUPPORT STAFF I</b>	\$57.00	<b>PROFESSIONAL LEVEL II</b>		<b>PROFESSIONAL LEVEL V</b>	
Engineering Student		Mechanical & Electrical	\$126.00	Mechanical & Electrical	\$217.00
Design Student		Civil & Structural	\$125.00	Civil & Structural	\$213.00
Landscape Architect Student		Architect	\$121.00	Architect	\$198.00
Interior Design Student		Architect Intern		Senior Architect	
		Landscape & Interior	\$112.00	Landscape & Interior	\$163.00
		Design Intern Landscape		Project Manager	
<b>SUPPORT STAFF II</b>	\$98.00	Architect Intern		Senior Landscape Architect	
Engineering Technician		Technologist		Senior Interior Designer	
Engineering Student		Resident Project Representative		Resident Project Representative	
Design Technician		Clerical Supervisor			
CADD				<b>PROFESSIONAL LEVEL VI</b>	
Survey Technician				Mechanical & Electrical	\$245.00
Administrative Assistant		<b>PROFESSIONAL LEVEL III</b>		Civil & Structural	\$235.00
Project Assistant		Mechanical & Electrical	\$150.00	Architect	\$222.00
Word Processor		Civil & Structural	\$147.00	Landscape & Interior	\$197.00
File Specialist		Architect	\$137.00	Studio Leader	
		Architect Intern		Senior Project Manager	
<b>SUPPORT STAFF III</b>	\$108.00	Landscape & Interior	\$123.00	Senior Practice Leader	
Engineering Technician		Interior Design Intern		Surveyor	
Design Technician		Landscape Architect Intern		Resident Project Representative	
CADD		Technologist			
Administrative Assistant		Resident Project Representative		<b>PROFESSIONAL LEVEL VII</b>	
Project Assistant				Mechanical & Electrical	\$264.00
<b>PROFESSIONAL LEVEL I</b>		<b>PROFESSIONAL LEVEL IV</b>		Civil & Structural	\$257.00
Mechanical & Electrical	\$111.00	Mechanical & Electrical	\$178.00	Architect	\$246.00
Civil & Structural	\$111.00	Civil & Structural	\$174.00	Landscape & Interior	\$221.00
Architect	\$111.00	Architect	\$162.00	Operations Director	
Architect Intern		Professional Architect		Sector Director	
Landscape & Interior	\$107.00	Project Architect			
Interior Design Intern		Landscape & Interior	\$135.00		
Landscape Architect Intern		Professional Landscape Architect			
Planner		Professional Interior Designer			
Survey Technician		Project Landscape Architect			
Technologist		Project Interior Designer			
Resident Project Representative		Technologist			
		Resident Project Representative			

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## **EXHIBIT B-4**

### **LIST OF PSP'S PROJECT MANAGER AND SUBCONTRACTORS**



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Assignment No.4  
Exhibit B-4

**LIST OF PSP PROJECT MANAGER  
AND  
SUBCONTRACTORS  
(Name, Address & Contact Person (Project Manager))**

A. Principal-In-Charge:	Jared Higgins, PE, CEM, GGP Parkhill, Smith, & Cooper, Inc. 12301-B Riata Trace Parkway, Ste 100; Austin, TX 78727 (806) 831-8504 jhiggins@team-psc.com
B. Project Manager:	Roland Holder, PE, SE Parkhill, Smith, & Cooper, Inc. 12301-B Riata Trace Parkway, Ste 100; Austin, TX 78727 (432) 288-2131 rholder@team-psc.com
C. Subcontractors:	